

Delivery & Quality Control (QC)

All shows will be assigned a pre-approved vendor for Quality Control (QC) by YouTube. YouTube will only accept master delivery and QC from these vendors. After receiving the QC report, follow the QC Fixes process to provide feedback and any needed fixes.

The following files must be uploaded to your assigned vendor:

- Phase 1
 - *UHD YouTube Master (YTM)*
 - *Forced Narrative Log*
 - *Key Names & Phrases Document*
- Phase 2 / **Phase 2 files should not deliver until Phase 1 files are QC approved**
 - *UHD Textless Master (TLM)*
 - *Audio Elements*

Producer (not YouTube) pays all QC related costs directly to the assigned QC vendor.

PRE-APPROVED VENDORS

- **Santa Monica Video (SMV) - Los Angeles, California**
 - Contact Nicole Kelly to set up an account for QC: nicole.kelly@smvcm.com
 - Upload Files [Here](#)
- **difuze - Montreal, Canada**
 - Contact Olivier D'Amour to set up an account for QC: Olivier.DAmour@difuze.com
 - Upload Files [Here](#)
- **2G Digital - Los Angeles, California**
 - Contact: Mark McMahon / Mark.McMahon@2gdigital.com
 - Upload files [here](#)
- Regardless of the specific vendor, after initiating an upload, you must send a delivery notice to: **yto-delivery@google.com**
 - The email/notice needs to clearly state what is being delivered with:
 - Show Title
 - Episode Number
 - Deliverable
 - *i.e. Liza on Demand i, Ep 202, YTM*
 - *i.e. Escape the Night, Ep 401, DME Stems*
- *A second email must go to yto-delivery@google.com as soon as the upload completes.*
- *Delivery to QC cannot begin until you set up an account/payment with the QC vendor.*

QC Fixes

After receiving the QC report, please review and respond to YouTube and your QC vendor with:

- What's fixable

Delivery & Quality Control (QC)

- What's creative intent
- What's inherent to source
- **Feedback and Fixes**
 - You must respond within 24-48 hours of receiving your QC report. YTO Post will review your feedback and approve, reject, or request additional fixes.
 - If fixes must be made to a master, please deliver video patches when possible. The patches must be delivered in the same master YTO spec with clean end-to-end edits -- not in the middle of a shot or transition. The patches can be MOS.
 - If audio has to be fixed, you **MUST** deliver the full episode's audio, 8-channel mix.
 - Follow these naming conventions for delivering patches:
[MASTER-ID]_[TIMECODE IN-POINT TO INSERT] =
FSM401YTM_01031402.mov
 - The timecode must be where the patch is to be inserted, not the timecode of where the fix occurs.
 - For full master redeliveries, slate and filename with '**R1**' at the end of the master ID for the first redelivery. '**R2**' for the second, etc. i.e. **LOD101YTM01USR1**
 - **Note: Full master redeliveries are subject to a full RE-QC and costs associated. Please budget accordingly.**
 - All fixes must be delivered within 24 - 72 hours, or sooner if requested by Google, depending on the extent of the fix.
 - ***Do not deliver any fixes without first sending responses to the QC report and without getting approval from your YTO Post Manager.***
- Please review [Audiovisual Deliverables](#) for the specifications on deliverables.